

PTO BOARD MEETING AGENDA

Springdale Park Elementary School

6:30 p.m. EDT

Monday, January 23, 2011

- Welcome and old business
- Report of Principal Brown/Administration
 - An sign language interpreter in Atlanta Public Schools has asked permission to allow South Korean students to visit SPARK. The students will be visiting one elementary school and one middle school during the first week in February. Ms. Brown will be working with APS to get permission for the visit.
 - Saturday Academy begins on January 28th. As part of the CRCT investigation, a program has been put in place to fill gaps with students. Twenty-eight 3rd, 4th and 5th grade students will be participating in Saturday Academy.
 - We still have 540 children enrolled at SPARK.
 - After Georgia Accreditation Visit, it was determined that SPARK should be allotted a part-time media specialist aide. Because it is so late in the school year, substitutes will be working in this position, and we share the aide with Mary Lin. We will hire for the position after the summer.
 - SPARK has also received an additional gifted position. Because it is so late in the year and because we have not learned yet how many students recently tested into the gifted program, we will be leaving children in their current classroom, and the new students in the program will go to the new temporary teacher.
 - This week is school crossing guard week. The kids will do something for the crossing guards. A motion was made and passed to give a \$50 gift card to each of the crossing guards.
 - Ms. Brown raised the proposal regarding the miscellaneous checking account process to disburse funds to teacher. Checkbook will be in the school safe, and Ms. Brown talked about the written proposal that was circulated at the meeting. Under the proposal, the Secretary will send an approval to Ms. Mobley and Ms. Brown. The additional controls are requirements were included in the circulated proposal. The proposed process was approved, upon motion duly made and seconded.
- Report of Teachers/Ms. Mobley
 - Schoolwide Funds Request - Jenna talked about the sticker maker. The sticker maker is \$2,500, and the stickers are \$.21 each.
 - Grants - We allocated approximately \$2,100 in the Fall. Last year, approximately \$2,000 was given toward grants. We will consider requests if Jenna receives questions or inquiries about additional grants.

- Presidents items
 - Discuss nominations for next years Board and transition
 - Liam and Deborah will be the co-chairs of the Nomination Committee.
 - The Board discussed various individuals with whom we should follow up about service on the Board.
 - We had scheduled a general PTO meeting on Friday at “Principal’s tea”. This will be rescheduled to coincide with the Redistricting Task Force meeting on Feb. 2
- Pending Items/Intra-Meeting Items Needing a Vote/ Discussion
 - Motion via e-mail 12/20/11 for an additional \$1,200 in gift cards for staff and challenge teachers not covered under original gift card budget (Ms. Brown, Ms. Blackwell, Ms. Walker, Ms. Rousso, Mr. Waites, Ms. Lynch and Mr. McKnight). Approved via e-mail 12/20.
 - Motion via e-mail for the 5th grade to use part of the budget allocated to them for coffee and pastries at the Inman transition meeting to be hosted at SPARK on 2/15. Up to \$150 approved by Presidents.
- Committee Updates –
 - a. Community Building - Student Enrichment
 - *No dine out in January
 - *Hope Hill tour Friday
 - b. Operations/Technology/**SPARK task force**
 - *Community meeting Feb 2 for task force
 - *Several sub committees formed
 - *Several task force members met with Hope Hill and o4W parents
 - c. Fifth Grade Committee
 - *45+ fifth graders (and Mr. Bookspun!) attended skate night on 1/6/12. The kids had a blast and we did not have any broken bones! :-)
 - *Next 5th grade-sponsored event is the school-wide basketball challenge set for 3/16 at Inman.
 - * As of 1/20/12, 62 of 66 5th graders have turned in permission slips and deposits or scholarship requests for the 5th grade trip to Washega. Ms. Rousso is reaching out to the four families that have not responded.
 - *Scholarship requests currently total just over \$1,000. The SPARKet has raised \$800 to date with 4 more school store days left. The 5th grade also still has the basketball challenge to raise money.
 - *The 5th grade should be able to cover all scholarships and projected remaining expenses with SPARKet fundraising and the balance of monies the board has pledged to the 5th grade if needed.
 - *The 5th grade will sell Valentine carnations on 2/14 that kids can purchase for teachers, staff, or other students.

d. Fundraising

- February 4, 2012 - SPARK After Dark (adult only fundraiser)
- Feb 21- March 2nd - plant/bulb sale at Farmer D's to benefit the garden (dates are tentative)
- March - 19th of March and end of the 29th Boosterthon
- April - Exploring – possible online book sale through Barnes & Noble which would last for 1-2 weeks and include a one day event at the store on a Saturday.
- May 12, 2012 - May Day (at school – end of year party)
- The Board discussed the gift cards to be given to teachers for supplies. On motion duly made and approved, the Board approved \$100 for each homeroom class, the department of special needs and the gifted department, for a total of \$2,800.

SPARK After Dark - more than 60% of the way to 200 ticket sales. Teachers will be sponsored if they want to attend; to date, we have received donations for almost 18 tickets. Avalon will be catering the event. Jenna will send an email to all teachers requesting that they RSVP to the event. The Committee circulated the draft program. Three event sponsors - Intown Renovations sponsored at \$1,500; Catherine's Automotive Repair and Service; and Judy Weber, who created the program. We have 180 auction items, with a value of \$29,000. There will be a live auction and two raffle items. The Committee reported on their communication efforts to date. The Committee needs volunteers for the event.

e. Communications

- *Directory is done
- *Yearbook is on track

f. Treasury

- *In December we spent \$17,000
- *We spent \$700 in gift appreciation for volunteer coordinators in December

8. Calendar – Upcoming Board Meeting and Date of January general meeting

- *Next board meeting February